



Energy Conservation & Demand Management Plan Version 2.0

**Township of Minden Hills
County of Haliburton**

June 28, 2019

Greenview File: 173.19.002



13 Commerce Court
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1.0 Introduction

1.1 Background

The Province of Ontario has mandated that public sector agencies monitor, assess, and plan for energy conservation and demand related to their buildings and facilities. Ontario Regulation (O.Reg.) 397/11 was launched requiring municipalities, among other public sector groups (schools, hospitals, etc.), to report their energy consumption annually, and, to assess their energy needs and prepare an energy conservation and demand management plan (Plan) on a minimum, five (5) year frequency. The original reporting for greenhouse gas (GHG) emissions and an initial Plan was prepared by the Township in 2014 (Evergreen Energy Solutions Ltd.).

As part of the requirements of the *Electricity Act 1998*, O.Reg. 507/18 *Broader Public Sector: Energy Reporting and Conservation and Demand Management Plans* (Appendix A) came into effect in December 2018, updating the previous legislation for Plan review and reporting. As per the original jurisdiction, the regulation applies to all public sector agencies in Ontario, including municipalities and municipal service boards that operate buildings/facilities that are heated and/or cooled, and those responsible for the treatment or pumping of water or sewage.

The requirements for the Plan are generally consistent with those of the original (2014) requirements, plus a 5-year review element. In general, the updated Plan is to include:

- A review of the effectiveness of energy conservation and demand management measures employed by the municipality over the past five-year period.
- Energy-related information relevant to the municipality, including other energy-related plans, strategies, goals, objectives for managing its energy needs, and associated targets.
- Information about any/all renewable energy generating facilities owned by the municipality, and energy generation summaries for each facility and the municipality overall.
- Information about the municipality's consideration of utilizing ground source energy, solar energy, and/or heat pump technologies (thermal, air, water, etc.) in current and/or future measures to conserve energy associated with designated facilities.

Greenview Environmental Management Limited (Greenview) was retained by the Township of Minden Hills (Township) to provide an update to the municipality's *Energy Conservation and Demand Management Plan* as required by Ontario Regulation 507/18, and for consideration in municipal asset management for building and facilities.

1.2 Purpose & Scope

The purpose of this Plan is to document the legislated requirements related to the energy conservation and demand management of the Township's buildings/facilities, inclusive of the following scope:

- Review of the Township's past energy consumption and related GHG emissions up to the year 2017 for buildings and facilities in which the municipality conducts its operations from, that are heated or cooled or are related to the treatment or pumping of water or sewage.
- Perform current site reviews all of the Township's buildings/facilities covered under the legislation and document past and current energy conservation measures completed for the eligible facilities.
- Review and propose future measures to conserve and manage the Township's energy consumption throughout its operations, including the capital costs and potential savings estimate for the recommendation measures.

- Provide a summary document for interested parties and the municipality to review with respect to the various efforts and measures being undertaken to effectively manage energy consumption in municipal building operations.

2.0 Methodology

2.1 Documentation Review

The following documentation was reviewed with respect to the preparation of this Plan.

1. Ontario Regulation 507/18, Broader Public Sector: Energy Reporting and Conservation and Demand Management Plans (Appendix A).
2. *Energy Conservation and Demand Management Plan*, Township of Minden Hills, dated July 1, 2014 by Evergreen Energy Solutions Ltd.

2.2 Site Visitations / Reviews

On April 9, 2019, personnel from Greenview completed site reviews at the Municipality's buildings and facilities applicable to the legislation. Any additional buildings that were either newly constructed or newly renovated and would need to be reported on in future energy summaries were additionally reviewed. Site/building photographs were taken to document existing conditions.

For each visit, the following condition items were observed/noted:

- Exterior grounds, including exterior lighting.
- Building envelope review, including doors, windows, and other fenestrations around the exterior of the building.
- General review of the heating, ventilation, and air conditioning (HVAC) and domestic hot water systems, and any renewable energy systems.
- Electrical systems, including lighting systems and controls, emergency exit signs and any process pumps, equipment, or monitoring systems.
- Potential opportunities for new energy conservation measures to be considered/employed.
- Water conservation practices and the status of the existing toilets and faucets.
- Existing Energy Star rated appliances and/or office equipment.
- Past or current energy conservation measures utilized by the municipality relative to each building.

2.3 Annual Reporting of GHG Emissions

The Municipality is responsible to report its energy consumption for each eligible building on an annual basis. The energy consumption is converted into the resultant GHG emissions (in kilograms [kg]), and secondly in Energy Intensity (eWh/HDD/sq.ft.). The energy intensity data has been normalized relative to the geographic location of the municipality, accounting for relative climate conditions for the municipality, etc.

The normalized energy consumption data for the Township's energy consumption and GHG emissions from 2011 to 2016 is summarized in the attached Table 1 to this report. Consistent with the initiation of the program, data reporting for the calendar year two (2) years prior (2017 calendar year) is due by July 1, 2019. Annual reporting is completed directly through the Ministry's reporting portal website. As the 2017 data is in the process of being reported and has not yet been normalized with past year's data (completed by the Ministry), it has not been included in the detailed reviews in this Plan. Data from 2011 to 2016 has been normalized, and has been reviewed and included accordingly in Table 1.

2.4 Energy Management Measures & Results

As noted in Section 2.3, historical energy consumption values from the initiation of the program in 2011 to 2016 were sourced from the Ministry of Energy and the data compiled into Table 1. Normalized data relative to regional climate conditions via heating degree days (HDD), and was compared against Ministry benchmarks to evaluate a building's overall performance for its operation type, on a pass/fail basis.

The energy reviews consisted of a particular focus of the site's energy consumption and consequential opportunities for identifying measures for reducing energy demand.

For each building, a summary was developed based on the 2014 Plan and on-site findings, and these are included as Table 2. The tables summarize the status of the past measures from the 2014 Plan, and newly proposed measures with the associated estimated implementation costs, and projected annual cost savings per year with a simple return on investment calculation for context.

2.5 Plan Development

The Township is committed to managing and reducing the energy consumption across its facilities and operations. The plan includes proactive monitoring of energy usage and forward-thinking facility renovations and building service equipment upgrades. A summary of the measures, goals and objectives are to be published in this Plan. The plan offers recommendations for building specific findings but also plan more general recommendations. More general recommendations consist of; good recordkeeping on energy consumption and costs, internal and external low energy retrofit programs, future potential use of renewable energy technologies and exchanging end of service life appliances and office equipment with new Energy Star replacements.

3.0 Review of Past Goals & Objectives

The objective of the legislation and the development of a Plan is, in general, to provide a mechanism for annual accounting for energy consumption for its buildings and facilities, and to consider measures that can be employed to decrease energy demand in these facilities.

In the Township's 2014 version of the Plan, goals and objectives were established and noted as follows (per Schedule 2):

Goals		Objectives
1	Reduce energy consumption and GHG emissions in the Township-owned and operated facilities	Set up an energy baseline, using the average energy consumption over a three-year period, with the aim of reducing energy consumption by a minimum of 5% by 2019 [next reporting period]
2	Promote employee and community energy conservation when using the Township owned and operated facilities	Provide training and guidance to Municipal staff and facility end users to conserve energy, explaining the benefits both financially and environmentally to the community
3	Monitor, measure and manage energy consumption in the Township owned and operated facilities	You need to measure to manage. Appoint a staff member to monitor and report on a monthly basis the energy usage across the Township, compared with the baseline and previous year
4	Explore the usage of alternative and renewable energy	Carry out studies on the feasibility of installing alternative and renewable energy in the Township owned and operated facilities and rolling out pilot schemes on the outcome of the studies
5	Promote energy efficiency in Township owned and operated facilities	Township Senior Management lead by example in their approach to energy conservation and management and purchasing.
6	Secure funding to implement energy efficiency savings	Prior to budgeting and implementing an energy conservation measure, check and secure funding available for a Township on local, provincial and federal levels

Of the six (6) goals set in the 2014 Plan, the following results are reported by the Township:

1. The Township's reduction in energy consumption and GHG emissions between 2011 and 2016 for all buildings is calculated at approximately 4.1%, very near to the 5% target.
2. The Township has not undertaken specific training to inform staff and/or facility users of the benefits of energy conservation and the inherent benefits of reduced energy demand.
3. The Township has not appointed a staff member to monitor and report energy consumption on a monthly basis and to compare the results on a regular basis to past records and usage.
4. The Township has actively considered/reviewed opportunities and/or the feasibility of implementing renewable energy technologies for municipally-owned facilities.

5. The Township's Senior Management have led by example in their approach to energy conservation and management and purchasing with dedicated employee training and direction.
6. The Township has utilized available local/Provincial/Federal funding for the implementation of energy management measures.

It is acknowledged that unforeseen circumstances with respect to municipal buildings and facilities has occurred during the past 5 years, and the impacts of these changes have partially-delayed efforts to achieve Plan goals, and the implementation of past recommended measures.

4.0 Review of Energy Conservation Measures

4.1 Past Measures & Energy Demand

Included with the 2014 version of the plan was the development of various recommended measures at the Township's buildings that were anticipated to have beneficial impacts with respect to reducing energy consumption and demand.

In the 2019 Plan, the initial 2014 measures were reviewed both on site and via data assessment from 2011 to 2016. The past energy usage and the completed measures were analyzed to determine any potential trends and patterns in the building/facility's overall energy usage. The energy usage was also analyzed against the provided Ministry benchmark values for each building type.

The following was noted when reviewing the past measures and energy demand:

1. Exterior lighting updates to more energy-efficient models and controls were generally completed where proposed.
2. As proposed in 2014, programmable thermostatic HVAC controls had been installed in many of the buildings that were reviewed.
3. In buildings where domestic hot water is used/stored, none of the storage tanks had timers installed to mitigate energy consumption during non-operational hours.
4. The majority of the buildings had interior lighting upgrades completed, or were in progress as proposed in the 2014 Plan.
5. In the water treatment and sewage facilities, variable frequency drive (VFD) equipment was installed in the majority of the buildings, which is anticipated to have a moderate to significant reduction in energy consumption.
6. There has been a recommendation to replace kitchen appliances and office equipment at the end of their respective service lives with Energy Star rated equipment. During the time between the previous report and the 2019 reviews, there were several appliances/equipment that reached the end of their service life and were replaced with Energy Star rated appliances/office equipment.
7. In the previous report, there was a recommendation to lower the setback temperatures on buildings with programmable thermostats. During the review, it was apparent that this recommendation has not been fully complied with as there were buildings that were set at a temperature much higher than the recommended 15°C (59°F) during typical unoccupied times.

The implementation of these measures across the various buildings had an overall positive effect on the total GHG emissions. Over the period from 2011 to 2015, the total GHG emissions trended in a decreasing trend. The 2016 GHG emissions increased from 2015 but this appears to be due a significant reported increase in the GHG emissions from the Minden Community Centre. Greenview understands that the ice surface and operational portion of Minden Community Centre has been scheduled for demolition, as a new facility is to be constructed. The increase from 2015 to 2016 is a concern but with new technologies and construction practices, the new facility should result in more favourable GHG emission totals.

When analyzing the energy usage from 2016 with the provided Ministry benchmark values, approximately half of the buildings are operating under the current benchmarks. The buildings that are reporting an energy intensity above the benchmark value are generally showing an increase in values as opposed to an expected decrease since the 2014 Plan. Proposed measures at these buildings should be completed.

4.2 Historical Data & Trend Analysis

Table 1 presents a summary of energy-related data from 2011 to 2016, and associated trends. The following is noted from an analysis of the data and associated trends.

1. Throughout the period from 2011 to 2016, the GHG emissions showed a general decrease in GHG emissions at the majority of the buildings.
2. In 2013, the Municipal Office, Kinmount Roads Shed and Minden Community Centre showed significantly increased emissions compared to other years. This could in part be due to a colder than average winter. In the years after 2013, the data has been trending in a decreasing manner from the 2013 peak year.
3. Only the Lutterworth Roads Shed, old Minden Fire Hall and Municipal Office are showing an increasing trend in GHG values. The old fire hall no longer functions as a fire hall and may be used as an unheated storage facility or be designated for demolition. Specific measures to lower GHG emissions for the Lutterworth Roads Shed and Municipal Office have been outlined in this report.
4. All of the water and sewage treatment facilities have shown a significant reduction in GHG emissions from 2011.
5. The Minden Community Centre was noted as a building with high GHG emissions. The building reached peak energy use in 2013 and then nearly reached peak levels again in 2015. The building was set for demolition in the spring and at the time this report is being written, has been demolished. The lobby and upstairs area of the community centre are to remain and be integrated into the new arena building. GHG emission levels should be monitored in the existing portion to ensure a downward trend.

4.3 Performance Benchmarking

Respective building energy intensity values for 2016 were compared to Ministry normalized benchmarks as presented in Table 1. The following is noted from the benchmarking review.

1. The majority of the applicable buildings meet the normalized benchmarks for the respective building types. There are eight (8) buildings that are below the benchmarks and five (5) that are above.
2. The Minden Museum shows an energy intensity that is more than double the Ministry benchmark value. Greenview understands that the museum has recently been operated during the winter months which would account for the increase in energy intensity. Due to the built heritage nature of the building, there are limited measures that can be taken without affecting the overall aesthetic heritage value, however, special considerations may be available upon more detailed review.
3. The Communications Tower is consistently showing energy intensity values above the benchmark. The building has electric space heating and appears to be a temporary type of building with minimal insulation. Measures have been outlined to update the building envelope.
4. The Kinmount and Lutterworth Road Sheds show values that are constantly above the benchmark value for a storage garage. Along with building envelope measures, building staff should be more energy-conscious in the everyday operation with respect to energy conservation.
5. The peak energy intensity for most buildings was in the year 2015. In 2016, the energy intensity was significantly decreased. Greenview expects this decreasing trend to continue with previously proposed measures to positively influence the buildings.

4.4 Proposed Measures

Generally consistent with the 2014 assessments, Greenview reviewed the eligible municipal buildings for opportunities to reduce energy usage moving forward into the next five-year period. Consideration was given to the historical data review and trend analysis as noted above.

The following general measures are proposed to the Township for overall consideration. The proposed measures are specifically presented in the respective Table 2 for each building, as attached.

1. Exterior lighting should be replaced with photocell-controlled LED fixtures where applicable.
2. At the time of the 2014 review, the condition and/or performance of windows and doors were not necessarily identified as a proposed measure. Since the last review, the condition of the windows and doors in various municipal buildings has deteriorated and have become a point for energy loss.
3. Interior lighting upgrades to LED or energy efficient fluorescent tubes (T5 or T8) should be completed at all buildings, as a capital upgrade or on an end of lifecycle replacement.
4. With more buildings now having programmable thermostatic controls since the last review, this measure should be implemented at all buildings with typical human occupancies.
5. During the site reviews, Greenview observed that two (2) of the works garages appeared to have no wall insulation on the building envelope. All buildings that are conditioned should have at least the minimum level of thermal protection to mitigate energy consumption, primarily in the heating season.
6. Many of the HVAC systems throughout the Township's buildings have already been converted to newer, energy-efficient systems and the remainder of the inefficient and aging systems should be replaced at the end of their operating life. Typical lifecycle for an HVAC plant is not more than 25 years.
7. With the replacement of the HVAC systems in progress, the ventilation systems of the buildings must similarly be improved. In the water treatment and works garage facilities, demand control ventilation (DCV) equipment should be installed to provide the required ventilation to these buildings. In non-industrial buildings, heat recovery or energy ventilators (HRV or ERV) should be installed for energy-efficient ventilation. Installing the proper ventilation equipment will aid in the efficiency of the HVAC system, address current building code compliance, and improve the overall performance of the building.

4.5 Anticipated Benefits

The completion of the proposed measures should lead to an overall decrease in GHG emissions and energy consumption of each building. In Table 2, the anticipated benefit for each of the measures is noted as minimal, moderate, or significant. In larger buildings with multiple opportunities for energy reductions, the implementation of a specific measure could have a significant aggregate benefit.

With the implementation of the proposed measures, the decreased energy usage would result in a variety of benefits including reduced GHG emissions and reduced energy costs.

5.0 Renewable Energy Considerations

5.1 Existing Renewable Energy Generation

O.Reg. 507/18 requires the municipality to consider renewable energy as an alternative to reducing energy consumption and demand for its buildings/facilities.

The Township currently does not currently utilize specific sources of renewable energy for its buildings. The Township should consider renewable and/or sustainable energy projects for all of its facilities or as stand-alone projects. The preferred energy sources for public agencies are described below.

5.2 Ground Source Energy

Ground source heat pump technology harnesses energy from below the ground surface to provide heating in the winter and cooling in the summer. Ground source energy systems utilize the generally constant temperature of the ground in both the winter and summer months. Most ground source energy systems operate as hydronic systems and as the liquid is pumped through the pipes running through the ground, the constant temperature saves energy on both heating and cooling the liquid depending on the season.

The Township would consider ground source heat pump technology during the initial design stages of all planned heating and air conditioning (HVAC) system installations.

5.3 Solar Thermal Energy

Solar thermal technology uses solar heat energy gathered to provide heating for air or water and can also be used for energy production. Solar thermal energy is captured by concentrating the light from the sun to create heat. A device absorbs the sun's energy and uses the thermal properties to provide heat for air or water. Solar thermal energy can be used to simply heat domestic water or in a more advanced system, can be used to heat water to create steam to run a turbine generating system.

The Town would consider solar thermal technology during the initial design stages of all planned heating, ventilation and air conditioning (HVAC) or domestic hot water system installations.

5.4 Opportunities for Other Sources of Renewable Energy

The feasibility of implementing other types of renewable energy technologies (air source, etc.) with building systems should be evaluated when opportunities arise with building renewals, major renovations, etc.

6.0 Updated Goals & Objectives

With due consideration of the 2014 goals and objectives, and the Township's progress related to them as presented in Section 3.0, the Township has established the following goals and objectives moving forward for the next period.

Goals		Objectives
1	Reduce energy consumption and GHG emissions in the Township-owned and operated facilities	Reduce energy consumption by a minimum of 5% by over the next reporting period as an aggregate for all municipal buildings.
2	Promote energy conservation for users of Township owned and operated facilities	Provide promotion, education, and/or training to Municipal staff and facility users with respect to the benefits of energy conservation, explaining the benefits both financially and environmentally to the community
3	Monitor and review energy consumption in the Township owned and operated facilities	On an annual basis and after Ministry data normalization, review GHG and energy consumption results with Municipal senior management to review performance. Take measures to meet Ministry-established energy benchmarks for each municipal building
4	Explore the usage of alternative and renewable energy	Consider the feasibility of implementing new, alternative, and renewable energy systems in Township owned and operated facilities
5	Secure funding to implement energy efficiency savings	Prior to budgeting and implementing an energy conservation measure, research and secure available funding energy-related measures

7.0 Conclusions & Recommendations

7.1 Conclusions

With due consideration of the 2014 Plan and progress made to the current 2019 review, the following conclusions are presented.

1. The Township has made considerable progress in reducing its energy consumption and GHG emissions from 2011 to 2016, with an overall reduction of approximately 4.1% during this time period.
2. Low-capital cost measures to reduce energy consumption should be employed to realize the return on investment benefits. Upgrades to exterior and interior lighting, programmable devices to control energy use on HVAC and hot water storage systems, and the replacement of door seals are noted.
3. Subject to longer-range building and facility planning, the building envelope of the municipality's works garages should be upgraded to reduce the thermal losses and excessive energy consumption.
4. Where required, minimum safety-related equipment should be installed, and consideration of energy-efficient equipment should form part of the equipment specification and procurement process.
5. Staff and employee education and training are recommended to maximize the potential benefits of energy conservation and demand management.
6. New and emerging technologies in energy consumption monitoring and/or internet-based control systems should be considered for implementation in buildings with non-regular utilization.

7.2 Recommendations

The proposed measures noted in this report should be implemented by the Township as applicable and as opportunities are available to do so, considering building and facility asset planning, financial considerations, and other aspects of municipal asset management.

8.0 Closing

We trust this report provides a real benefit to the Township of Minden Hills in its on-going planning and implementation efforts to reduce energy consumption in the use and operation of its buildings and facilities.

This report and its findings are governed by the attached statement of service qualifications and limitations (Appendix B).

All respectfully submitted by,

Greenview Environmental Management Limited



Tyler H. Peters, P.Eng.
Project Director

Tables





Table 1
 Historical Reporting Summary (2011-2016)
 Municipal Energy Conservation & Demand Management Plan (2019)
 Township of Minden Hills
 173.19.002

No.	Building Name	Operation Type	Address	Town/City	Construction Year	Building Age (years)	Building Area		Greenhouse Gas Emissions (GHG; kilogram [kg])						6-year Trend	Energy Intensity (eWh/HDD/sq.ft.)						6-year Trend	Energy Intensity (ekWh/ ML)						6-year Trend	2016 Benchmark Values							
							square feet (ft ²)	square metres (m ²)	2011	2012	2013	2014	2015	2016	Sparkline	2011	2012	2013	2014	2015	2016	Sparkline	2011	2012	2013	2014	2015	2016	Sparkline								
1	Administration Office	Administrative offices and related facilities, including municipal council chambers	7 Milne St	Minden	2011	8	8680	807	34,026	32,431	58,842	34,336	23,143	28,308		6.02	5.72	6.48	6.05	5.05	5.61		-	-	-	-	-	-		-	-	-	-	-	-	6.20	
2	Communications Tower	Fire stations and associated offices and facilities	2108 Scotchline Rd	Minden			200	19	1,176	673	1,340	282	393	282		14.12	8.53	6.19	7.58	10.80	9.21		-	-	-	-	-	-		-	-	-	-	-	-	5.40	
3	Cultural Centre/Library	Cultural facilities	176 Bobcaygeon Rd	Minden	2005	14	9200	856	37,236	27,466	43,891	24,755	20,251	18,921		7.21	5.33	6.13	5.64	5.41	5.77		-	-	-	-	-	-		-	-	-	-	-	-	5.10	
4	Irondale Hall	Community centres	1004 Line Drive Rd	Minden	1950	69	1296	121	-	6,810	8,049	4,984	4,020	4,096		-	6.21	4.14	4.35	3.70	3.86		-	-	-	-	-	-		-	-	-	-	-	-	5.00	
5	Kinmount Roads Shed	Storage facilities where equipment or vehicles are maintained, repaired or stored	4564 County Rd 21	Minden	1950	69	3520	327	25,958	21,420	63,363	34,044	26,307	21,944		9.49	7.86	11.25	11.32	9.69	8.02		-	-	-	-	-	-		-	-	-	-	-	-	5.80	
6	Lochlin Hall	Community centres	4713 Gelett Rd	Minden	1950	69	1400	130	5,159	4,415	3,972	4,339	4,532	3,928		2.00	1.41	3.44	3.74	3.93	3.53		-	-	-	-	-	-		-	-	-	-	-	-	5.00	
7	Lutterworth Office	Administrative offices and related facilities	11445 Hwy 35	Minden	1940	79	1200	112	8,621	3,425	336	4,372	4,737	4,000		7.90	3.40	1.51	3.71	4.05	3.94		-	-	-	-	-	-		-	-	-	-	-	-	6.20	
8	Lutterworth Roads Shed	Storage facilities where equipment or vehicles are maintained, repaired or stored	11445 Hwy 35	Minden	1940	79	2460	229	11,820	24,373	980	14,541	12,292	15,144		5.25	10.16	1.39	5.96	5.29	6.29		-	-	-	-	-	-		-	-	-	-	-	-	5.80	
9	Lutterworth Water Plant	Facilities related to the treatment of water	Conc 12 Lot 4 Lutterworth Twp	Minden			320	30	-	-	-	1,170	1,183	1,116		-	-	-	-	16.27	-		-	-	-	-	1,108	6,168	-		-	-	-	-	-	-	
10	Minden Community Centre	Indoor ice rinks	55 Parkside St	Minden	1973	46	31000	2883	126,624	104,056	140,723	116,794	99,548	137,751		6.30	5.36	4.08	7.07	5.76	6.94		-	-	-	-	-	-		-	-	-	-	-	-	7.80	
11	Minden Fire Hall	Fire stations and associated offices and facilities	5 Pritchard Ln	Minden	1974	45	6818	634	24,654	17,297	6,493	26,715	18,491	22,211		4.02	2.89	3.30	3.81	2.78	3.34		-	-	-	-	-	-		-	-	-	-	-	-	5.40	
12	Minden Museum	Cultural facilities	176 Bobcaygeon Rd	Minden			843	78	-	3,964	8,747	5,380	5,033	5,232		-	5.90	5.85	7.41	10.41	12.02		-	-	-	-	-	-		-	-	-	-	-	-	5.10	
13	Minden Roads Shed	Storage facilities where equipment or vehicles are maintained, repaired or stored	1987 Fleming Rd	Minden			7560	703	33,985	24,571	22,311	39,437	36,242	22,330		4.63	3.37	2.90	4.88	4.79	3.12		-	-	-	-	-	179		-	-	-	-	-	-	5.80	
14	Minden Water Plant	Facilities related to the treatment of water	142 Bobcaygeon Rd	Minden	1965	54	378	35	-	9,199	-	5,169	5,271	2,417		-	-	-	26.77	76.73	-		-	685	-	949	1,002	244		-	-	-	-	-	-		
15	Minden Water Tower	Facilities related to the pumping of water	2 St. Germaine St	Minden			707	66	-	2,057	-	1,065	1,059	824		-	-	-	-	-	-		-	153	-	196	201	-		-	-	-	-	-	-		
16	Sewage Pumping Station	Facilities related to the treatment of sewage	27 Orde Street	Minden	1977	42	278	26	-	8,425	-	3,565	3,028	2,048		-	-	-	-	-	-		-	463	-	353	316	743		-	-	-	-	-	-		
17	U-Links	Administrative offices and related facilities, including municipal council chambers	93 Bobcaygeon Rd	Minden	1990	29	370	34	485	520	535	281	281	208		3.29	3.57	4.17	4.09	4.18	3.68		-	-	-	-	-	6,823		-	-	-	-	-	-	6.20	
18	Waste Water Treatment Plant	Facilities related to the treatment of sewage	73 Orde St	Minden	1977	42	2415	225	-	36,957	-	11,564	10,540	6,235		-	-	-	25.75	24.02	-		-	2,100	-	1,145	1,101	524		-	-	-	-	-	-		
TOTALS							78645	7314	309,744	328,059	359,581	332,793	276,353	296,993		70.24	69.70	60.84	128.13	192.87	75.33		0	3,400	0	3,751	8,788	8,512									



Site: Municipal Office

Address: 7 Milne Street
Minden, Ontario

Area of Building (Sq.ft.): 8680

Primary Use: Administration Offices

Primary Heating System: Propane-Fire Roof-Top Unit

Air Conditioning: Propane-Fired Roof-Top Unit

Percent (%) Change (2011-2016) GHG Emissions (kg): -17%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -7%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-1
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	4	N	Minimal improvement	4	\$3,750	\$400	9
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	Replace/repair seals on exterior person doors.	3	N	Minimal improvement	3	\$200	\$100	2
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	N/A	-	-	-	-	-	-	-
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	4	\$1,250	\$250	5
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	N	Minimal improvement	1	\$1,000	\$500	2
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	2	N	Minimal improvement	2	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	4	Y (In Progress)	Moderate improvement	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	3	Y (In Progress)	Minimal improvement	3	\$4,000	\$700	6
4.03	Emergency Exit Signs	N/A	-	-	-	-	-	-	-
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	4	N	Minimal improvement	3	\$3,000	\$300	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	3	\$2,100	\$175	12
6.03	Automatic Equipment	Replace existing manual plumbing fixtures and washroom equipment with automatic fixtures/equipment.	-	-	-	3	\$2,000	\$200	10
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances.	-	-	-	4	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	Replace the existing non-rated office equipment with new Energy Star rated equipment at the end of service life.	-	-	-	4	TBD	TBD	TBD
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Communications Tower

Address: 2108 Scotchline Road
Minden, Ontario

Area of Building (Sq.ft.): 200

Primary Use: Fire Communications Tower

Primary Heating System: Electric Heat

Air Conditioning: Window-Mounted Air Conditioner

Percent (%) Change (2011-2016) GHG Emissions (kg): -76%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -35%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-2
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	-	-	-	1	\$375	\$40	9
2.0 Building Envelope									
2.01	Windows	Replace existing windows in the building to meet energy efficient fenestration requirements.	-	-	-	5	\$1,000	\$200	5
2.02	Doors	Replace the existing person doors to meet the new energy efficiency requirements.	-	-	-	5	\$750	\$100	8
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	Upgrade existing insulation to improve thermal performance/reduce heat loss.	-	-	-	5	\$500	\$250	2
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	Update the building structure to promote a more energy efficient building envelope.	-	-	-	5	\$500	\$50	10
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	N/A	-	-	-	-	-	-	-
3.03	Duct Network	N/A	-	-	-	-	-	-	-
3.04	HVAC Controls	N/A	-	-	-	-	-	-	-
3.05	Domestic Hot Water System	N/A	-	-	-	-	-	-	-
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	-	-	-	5	\$125	\$50	3
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	5	\$200	\$35	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$250	\$30	8
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	N/A	-	-	-	-	-	-	-
6.02	Low-Flow Faucets	N/A	-	-	-	-	-	-	-
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	N/A	-	-	-	-	-	-	-
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	N	Moderate improvement	1	\$1,000	\$200	5



Site: Cultural Centre/
Gallery/ Library
Address: 176 Bobcaygeon
Road
Minden, Ontario

Area of Building (Sq.ft.): 9200

Primary Use: Cultural Facility

Primary Heating System: Propane-Fired Roof-
Top Units

Air Conditioning: Roof-Top Unit Electric
Cooling

Percent (%) Change (2011-2016) GHG Emissions (kg): -49%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -20%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-3
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	3	Y	Minimal improvement	-	-	-	-
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	Replace the existing person doors to meet the new energy efficiency requirements.	-	-	-	2	\$1,500	\$200	8
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	Install a heat recovery ventilation system (HRV) on the existing HVAC system.	4	Y (2016)	Moderate improvement	-	-	-	-
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	3	\$1,250	\$250	5
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	Y (In Progress)	Minimal improvement	2	\$1,250	\$500	3
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	2	N	Minimal improvement	2	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	N/A	-	-	-	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	3	N	Minimal improvement	3	\$2,000	\$350	6
4.03	Emergency Exit Signs	Upgrade any existing, non-energy efficient emergency exit signs to the appropriate equivalent.	-	-	-	1	\$1,500	\$180	8
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	5	N	Moderate improvement	3	\$2,500	\$250	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	4	\$1,200	\$100	12
6.03	Automatic Equipment	Replace existing manual plumbing fixtures and washroom equipment with automatic fixtures/equipment.	-	-	-	4	\$1,000	\$50	20
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	-	-	5	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	Replace the existing non-rated office equipment with new Energy Star rated equipment at the end of service life.	-	-	-	5	TBD	TBD	TBD
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Irondale Hall

Address: 1004 Line Drive Road
Minden, Ontario

Area of Building (Sq.ft.): 1296

Primary Use: Community Centre

Primary Heating System: Propane-Fired Forced Air Furnace

Air Conditioning: None

Percent (%) Change (2011-2016) GHG Emissions (kg): -40%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -38%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-4
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	3	N	Minimal improvement	1	\$1,875	\$200	9
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	N/A	-	-	-	-	-	-	-
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	Repair damage to building envelope/structure that could have an adverse affect on energy consumption.	-	-	-	2	\$2,000	\$200	10
2.07	Exterior Cladding	Repair any areas of exterior cladding that are damaged and would create a potential location for energy loss.	-	-	-	1	\$2,500	\$125	20
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	Install a heat recovery ventilation system (HRV) on the existing HVAC system.	-	-	-	3	\$1,000	\$50	20
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	4	\$500	\$100	5
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	Y (2014)	Minimal improvement	-	-	-	-
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	2	N	Minimal improvement	2	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	Upgrade any existing, non-efficient lighting fixtures to an energy efficient equivalent.	3	Y (In Progress)	Minimal improvement	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	2	N	Minimal improvement	2	\$800	\$140	6
4.03	Emergency Exit Signs	N/A	-	-	-	-	-	-	-
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	4	N	Minimal improvement	3	\$1,000	\$100	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	5	\$600	\$50	12
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	Y (In Progress)	Minimal improvement	4	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Table 2-5
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	5	N	Moderate improvement	1	\$750	\$80	9
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	Replace the existing person doors to meet the new energy efficiency requirements.	2	N	Minimal improvement	1	\$1,500	\$200	8
2.03	Overhead Doors (As Applicable)	Replace overhead doors and associated seals.	5	N	Moderate improvement	2	\$10,000	\$1,000	10
2.04	Insulation	Provide insulation and protective exterior cladding to building envelope areas that do not have existing insulation.	-	-	-	1	\$50,000	\$2,500	20
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	Repair any areas of exterior cladding that are damaged and would create a potential location for energy loss.	-	-	-	1	\$25,000	\$1,500	17
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	Install demand control ventilation system to regulate ventilation.	-	-	-	2	\$5,000	\$200	25
3.03	Duct Network	N/A	-	-	-	-	-	-	-
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	N	Minimal improvement	2	\$1,250	\$500	3
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	1	N	Minimal improvement	2	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	N/A	-	-	-	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	2	N	Minimal improvement	2	\$800	\$140	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$500	\$60	8
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	4	N	Minimal improvement	3	\$500	\$50	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	5	\$300	\$25	12
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	-	-	4	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	Replace the existing non-rated office equipment with new Energy Star rated equipment at the end of service life.	-	-	-	5	TBD	TBD	TBD
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Lochlin Hall

Address: 4713 Gelett Road
Minden, Ontario

Area of Building (Sq.ft.): 1400

Primary Use: Community Centre

Primary Heating System: Oil-Fired Forced Air Furnace

Air Conditioning: None

Percent (%) Change (2011-2016) GHG Emissions (kg): -24%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): 43%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-6
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	3	N	Minimal improvement	1	\$3,000	\$320	9
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	Replace/repair seals on exterior person doors.	-	-	-	3	\$200	\$100	2
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	Repair damage to building envelope/structure that could have an adverse affect on energy consumption.	-	-	-	1	\$2,500	\$250	10
2.07	Exterior Cladding	Repair/repointing of any areas of masonry that are damaged and would create a source of energy loss through the building envelope.	-	-	-	3	\$1,000	\$100	10
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	Heating system has reached/exceeded its expected service-life and should be replaced with a new, high-efficiency system.	-	-	-	4	\$10,000	\$500	20
3.02	Ventilation System	Install a heat recovery ventilation system (HRV) on the existing HVAC system.	-	-	-	3	\$1,000	\$50	20
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	4	\$250	\$50	5
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	3	Y	Minimal improvement	-	-	-	-
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	2	N	Minimal improvement	2	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	N/A	-	-	-	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	2	N	Minimal improvement	2	\$1,200	\$210	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$500	\$60	8
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	4	N	Minimal improvement	3	\$1,000	\$100	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	5	\$600	\$75	8
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	-	-	4	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	Replace the existing non-rated office equipment with new Energy Star rated equipment at the end of service life.	-	-	-	5	TBD	TBD	TBD
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Lutterworth Office

Address: 11445 Highway 35
Minden, Ontario

Area of Building (Sq.ft.): 1200

Primary Use: Roads
Superintendent's Office

Primary Heating System: Propane-Fired Forced
Air Furnace

Air Conditioning: Exterior Condenser

Percent (%) Change (2011-2016) GHG Emissions (kg): -54%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -50%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-7
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	5	N	Minimal improvement	1	\$750	\$80	9
2.0 Building Envelope									
2.01	Windows	Replace existing windows in the building to meet energy efficient fenestration requirements.	-	-	-	2	\$5,000	\$1,000	5
2.02	Doors	Replace/repair seals on exterior person doors.	2	N	Minimal improvement	2	\$400	\$200	2
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	Repair damage to building envelope/structure that could have an adverse affect on energy consumption.	-	-	-	4	\$500	\$50	10
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	Install a heat recovery ventilation system (HRV) on the existing HVAC system.	-	-	-	3	\$1,000	\$50	20
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	3	\$500	\$100	5
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	N	Minimal improvement	2	\$1,250	\$500	3
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	-	-	-	4	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	N/A	-	-	-	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	3	\$1,200	\$210	6
4.03	Emergency Exit Signs	N/A	-	-	-	-	-	-	-
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	4	N	Minimal improvement	3	\$500	\$50	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	2	\$300	\$25	12
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	-	-	4	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	Replace the existing non-rated office equipment with new Energy Star rated equipment at the end of service life.	-	Y (2019)	Minimal improvement	4	TBD	TBD	TBD
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Lutterworth Roads Shed

Address: 11445 Highway 35
Minden, Ontario

Area of Building (Sq.ft.): 2460

Primary Use: Municipal Garage

Primary Heating System: Propane-Fired Overhead Tube Heaters

Air Conditioning: None

Percent (%) Change (2011-2016) GHG Emissions (kg): -

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-8
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	5	N	Minimal improvement	1	\$1,125	\$120	9
2.0 Building Envelope									
2.01	Windows	Replace existing windows in the building to meet energy efficient fenestration requirements.	-	-	-	2	\$3,000	\$600	5
2.02	Doors	Replace/repair seals on exterior person doors.	2	N	Minimal improvement	2	\$400	\$200	2
2.03	Overhead Doors (As Applicable)	Repair overhead doors and associated seals.	-	-	-	3	\$1,000	\$100	10
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	Heating system has reached/exceeded its expected service-life and should be replaced with a new, high-efficiency system.	-	Y (2017)	Moderate improvement	-	-	-	-
3.02	Ventilation System	Install demand control ventilation system to regulate ventilation.	-	-	-	3	\$5,000	\$200	25
3.03	Duct Network	N/A	-	-	-	-	-	-	-
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	N	Minimal improvement	2	\$250	\$500	1
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	1	N	Minimal improvement	1	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	N/A	-	-	-	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	3	N	Minimal improvement	2	\$400	\$70	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$500	\$60	8
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	4	N	Minimal improvement	3	\$500	\$50	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	5	\$300	\$25	12
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	Y (In Progress)	Minimal improvement	4	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Lutterworth Water Plant

Address: Conc. 12 Lot 4
Lutterworth
Minden, Ontario

Area of Building (Sq.ft.): 320

Primary Use: Water Treatment Facility

Primary Heating System: Electric Ceiling Mounted Heaters

Air Conditioning: None

Percent (%) Change (2011-2016) GHG Emissions (kg): -5%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): 82%

Table 2-9
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	2	Y	Minimal improvement	-	-	-	-
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	Replace/repair seals on exterior person doors.	3	Y	Minimal improvement	-	-	-	-
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	N/A	-	-	-	-	-	-	-
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	4	\$125	\$25	5
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	3	N	Minimal improvement	2	\$250	\$500	1
3.05	Domestic Hot Water System	N/A	-	-	-	-	-	-	-
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	4	Y	Moderate improvement	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	2	\$600	\$105	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$500	\$60	8
4.04	Pumps	Install Variable Frequency Drive (VFD) equipment to improve the efficiency of the system.	5	Y	Moderate improvement	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	N/A	-	-	-	-	-	-	-
6.02	Low-Flow Faucets	N/A	-	-	-	-	-	-	-
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	N/A	-	-	-	-	-	-	-
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Table 2-10
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Site: Minden Fire Hall (New)

Address: 12418 Highway 35
Minden, Ontario

Area of Building (Sq.ft.):

Primary Use: Fire Hall

Primary Heating System: Propane Fired In-Floor Radiant Heat & Forced Air Furnace

Air Conditioning: None

Percent (%) Change (2011-2016) GHG Emissions (kg): -

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	N/A	-	-	-	-	-	-	-
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	N/A	-	-	-	-	-	-	-
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	N/A	-	-	-	-	-	-	-
3.03	Duct Network	N/A	-	-	-	-	-	-	-
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	-	-	-	3	\$250	\$500	1
3.05	Domestic Hot Water System	N/A	-	-	-	-	-	-	-
4.0 Electrical									
4.01	Energy Efficient Lighting System	N/A	-	-	-	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	3	\$1,600	\$280	6
4.03	Emergency Exit Signs	N/A	-	-	-	-	-	-	-
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	N/A	-	-	-	-	-	-	-
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	3	\$600	\$50	12
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	-	-	3	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures	-	-	-	1	\$1,000	\$200	5



Site: Minden Fire Hall (Old)

Address: 5 Pritchard Lane
Minden, Ontario

Area of Building (Sq.ft.): 6818

Primary Use: Fire Station

Primary Heating System: Oil-Fired Forced Air Furnace

Air Conditioning: None

Percent (%) Change (2011-2016) GHG Emissions (kg): -10%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -17%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-11
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	5	N	Minimal improvement	4	\$1,875	\$200	9
2.0 Building Envelope									
2.01	Windows	Replace existing windows in the building to meet energy efficient fenestration requirements.	2	N	Moderate improvement	2	\$2,500	\$500	5
2.02	Doors	Replace/repair seals on exterior person doors.	5	N	Minimal improvement	3	\$1,000	\$500	2
2.03	Overhead Doors (As Applicable)	Repair overhead doors and associated seals.	5	N	Minimal improvement	2	\$2,500	\$250	10
2.04	Insulation	Upgrade existing insulation to improve thermal performance/reduce heat loss.	5	N	Moderate improvement	3	\$1,000	\$500	2
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	Repair any areas of exterior cladding that are damaged and would create a potential location for thermal loss.	-	-	-	5	\$1,000	\$100	10
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	Heating system has reached/exceeded its expected service-life and should be replaced with a new, high-efficiency system.	-	-	-	2	\$10,000	\$500	20
3.02	Ventilation System	Install demand control ventilation system to regulate ventilation.	-	-	-	3	\$5,000	\$200	25
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	5	\$250	\$50	5
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	N	Minimal improvement	2	\$750	\$500	2
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	1	N	Minimal improvement	1	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	5	Y	Substantial improvement	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	4	\$800	\$140	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$750	\$90	8
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	4	N	Minimal improvement	4	\$2,500	\$250	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	4	\$1,200	\$100	12
6.03	Automatic Equipment	Replace existing manual plumbing fixtures and washroom equipment with automatic fixtures/equipment.	-	-	-	5	\$1,000	\$50	20
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	3	N	Minimal improvement	3	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures	-	-	-	1	\$1,000	\$200	5



Site: Minden Museum

Address: 176 Bobcaygeon Road
Minden, Ontario

Area of Building (Sq.ft.): 843

Primary Use: Public Library

Primary Heating System: Propane-Fired Forced Air Furnace

Air Conditioning: Portable Electric Unit

Percent (%) Change (2011-2016) GHG Emissions (kg): 24%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): 51%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-12
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	3	N	Minimal improvement	3	\$750	\$80	9
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	N/A	-	-	-	-	-	-	-
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	Install a heat recovery ventilation system (HRV) on the existing HVAC system.	-	-	-	3	\$1,000	\$50	20
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	2	\$250	\$50	5
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	Y	Minimal improvement	-	-	-	-
3.05	Domestic Hot Water System	N/A	-	-	-	-	-	-	-
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	-	Y	Moderate improvement	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	N	Minimal improvement	2	\$600	\$105	6
4.03	Emergency Exit Signs	N/A	-	-	-	-	-	-	-
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	N/A	-	-	-	-	-	-	-
6.02	Low-Flow Faucets	N/A	-	-	-	-	-	-	-
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	N/A	-	-	-	-	-	-	-
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Minden Roads Shed

Address: 1987 Fleming Road
Minden, Ontario

Area of Building (Sq.ft.): 7560

Primary Use: Municipal Garage

Primary Heating System: Forced Air Propane
Furnace

Air Conditioning: None

Percent (%) Change (2011-2016) GHG Emissions (kg): -34%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -33%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Table 2-13
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing non-LED outdoor lighting with energy efficient LED lighting with control sensors.	5	Y	Minimal improvement	-	-	-	-
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	Replace/repair seals on exterior person doors.	2	N	Minimal improvement	2	\$800	\$400	2
2.03	Overhead Doors (As Applicable)	Replace overhead doors and associated seals.	5	N	Moderate improvement	2	\$12,500	\$1,250	10
2.04	Insulation	Provide insulation and protective exterior cladding to building envelope areas that do not have existing insulation.	-	-	-	1	\$50,000	\$5,000	10
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	Repair any areas of exterior cladding that are damaged and would create a potential location for thermal loss.	-	-	-	1	\$25,000	\$1,500	17
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	The existing HVAC system should be replaced to a new energy-efficient system.	-	Y (2018)	Moderate improvement	-	-	-	-
3.02	Ventilation System	Install demand control ventilation system to regulate ventilation.	-	-	-	2	\$10,000	\$400	25
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	4	\$500	\$50	10
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and night/weekend set back temperatures.	2	N	Minimal improvement	2	\$500	\$500	1
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	1	N	Minimal improvement	1	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	2	Y (In Progress)	Moderate improvement	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	2	\$1,000	\$175	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$750	\$90	8
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	-	-	-	2	\$500	\$50	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	4	\$300	\$25	12
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	-	-	3	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	Replace the existing non-rated office equipment with new Energy Star rated appliances.	-	-	-	3	TBD	TBD	TBD
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Minden Water Plant

Address: 142 Bobcaygeon Road
Minden, Ontario

Area of Building (Sq.ft.): 378

Primary Use: Water Treatment Facility

Primary Heating System: Electric Space Heaters

Air Conditioning: None

Percent (%) Change (2011-2016) GHG Emissions (kg): -74%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): 65%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -64%

Table 2-14
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	3	Y	Minimal improvement	-	-	-	-
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	Replace/repair seals on exterior person doors.	2	N	Minimal improvement	2	\$200	\$100	2
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	Install demand control ventilation system to regulate ventilation.	-	Y	Minimal improvement	-	-	-	-
3.03	Duct Network	N/A	-	-	-	-	-	-	-
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	3	N	Minimal improvement	3	\$250	\$500	1
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	2	N	Minimal improvement	2	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	5	N	Minimal improvement	4	\$250	\$100	3
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	3	\$200	\$35	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$250	\$30	8
4.04	Pumps	Install Variable Frequency Drive (VFD) equipment to improve the efficiency of the system.	5	Y (2019)	Substantial improvement	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	N/A	-	-	-	-	-	-	-
6.02	Low-Flow Faucets	N/A	-	-	-	-	-	-	-
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	N/A	-	-	-	-	-	-	-
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures	-	-	-	1	\$1,000	\$200	5



Table 2-15
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	N/A	-	-	-	-	-	-	-
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	Replace/repair seals on exterior person doors.	5	N	Minimal improvement	4	\$400	\$200	2
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	Install demand control ventilation system to regulate ventilation.	-	Y	Minimal improvement	-	-	-	-
3.03	Duct Network	N/A	-	-	-	-	-	-	-
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	N	Minimal improvement	2	\$250	\$500	1
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	2	N	Minimal improvement	2	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	5	Y	Minimal improvement	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	2	\$200	\$35	6
4.03	Emergency Exit Signs	N/A	-	-	-	-	-	-	-
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	N/A	-	-	-	-	-	-	-
6.02	Low-Flow Faucets	N/A	-	-	-	-	-	-	-
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	N/A	-	-	-	-	-	-	-
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures	-	-	-	1	\$1,000	\$200	5



Table 2-16
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Site: Nature's Place

Address: 176 Bobcaygeon Road
Minden, Ontario

Area of Building (Sq.ft.): 1500

Primary Use: Cultural Facility

Primary Heating System: Electric Boiler - Radiant In-Floor

Air Conditioning: Electric Unit

Percent (%) Change (2011-2016) GHG Emissions (kg): -

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	5	Y	Minimal improvement	-	-	-	-
2.0 Building Envelope									
2.01	Windows	Replace existing windows in the building to meet energy efficient fenestration requirements.	-	Y (2015)	Minimal improvement	-	-	-	-
2.02	Doors	N/A	-	-	-	-	-	-	-
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	N/A	-	-	-	-	-	-	-
3.03	Duct Network	N/A	-	-	-	-	-	-	-
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	2	N	Minimal improvement	2	\$250	\$500	1
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	-	-	-	2	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	N/A	-	-	-	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	3	N	Minimal improvement	2	\$600	\$105	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$500	\$60	8
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	N	No improvement	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	N	No improvement	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	N/A	-	-	-	-	-	-	-
6.02	Low-Flow Faucets	N/A	-	-	-	-	-	-	-
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	-	-	5	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	Replace the existing non-rated office equipment with new Energy Star rated equipment at the end of service life.	-	-	-	5	TBD	TBD	TBD
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Sewage Pumping Station

Address: 27 Orde Street
Minden, Ontario

Area of Building (Sq.ft.): 278

Primary Use: Sewage Pumping Station

Primary Heating System: Electric Space Heater

Air Conditioning: None

Percent (%) Change (2011-2016) GHG Emissions (kg): -76%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -

Percent (%) Change (2011-2016) Energy Intensity (eKWh/ML): 38%

Table 2-17
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	3	N	Minimal improvement	2	\$375	\$40	9
2.0 Building Envelope									
2.01	Windows	N/A	-	-	-	-	-	-	-
2.02	Doors	Replace the existing person doors to meet the new energy efficiency requirements.	2	N	Minimal improvement	2	\$1,500	\$200	8
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	Install demand control ventilation system to regulate ventilation.	-	Y	Minimal improvement	-	-	-	-
3.03	Duct Network	N/A	-	-	-	-	-	-	-
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	3	N	Minimal improvement	2	\$250	\$500	1
3.05	Domestic Hot Water System	N/A	-	-	-	-	-	-	-
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	5	N	Minimal improvement	4	\$250	\$100	3
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	4	\$200	\$35	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$250	\$30	8
4.04	Pumps	Install Variable Frequency Drive (VFD) equipment to improve the efficiency of the system.	-	-	-	2	\$10,000	\$1,000	10
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	N/A	-	-	-	-	-	-	-
6.02	Low-Flow Faucets	N/A	-	-	-	-	-	-	-
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	N/A	-	-	-	-	-	-	-
7.02	Energy Star Rated Office Equipment	N/A	-	-	-	-	-	-	-
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures	-	-	-	1	\$1,000	\$200	5



Table 2-18
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Site: U-Links Building

Address: 93 Bobcaygeon Road
Minden, Ontario

Area of Building (Sq.ft.): 370

Primary Use: Administrative Office

Primary Heating System: Electric Baseboard

Air Conditioning: Wall-Mounted
Ductless Unit

Percent (%) Change (2011-2016) GHG Emissions (kg): -57%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): 11%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Replace existing outdoor lighting with energy efficient LED lighting with control sensors.	-	-	-	3	\$375	\$40	9
2.0 Building Envelope									
2.01	Windows	Replace existing windows in the building to meet energy efficient fenestration requirements.	-	-	-	2	\$2,500	\$500	5
2.02	Doors	Replace the existing person doors to meet the new energy efficiency requirements.	-	-	-	2	\$750	\$100	8
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	N/A	-	-	-	-	-	-	-
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	N/A	-	-	-	-	-	-	-
3.02	Ventilation System	N/A	-	-	-	-	-	-	-
3.03	Duct Network	N/A	-	-	-	-	-	-	-
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	-	-	-	1	\$250	\$500	1
3.05	Domestic Hot Water System	N/A	-	-	-	-	-	-	-
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	-	-	-	-	-	-	-
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	-	-	-	3	\$200	\$35	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$250	\$30	8
4.04	Pumps	N/A	-	-	-	-	-	-	-
4.05	Monitoring and Targeting System	N/A	-	-	-	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	-	-	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	-	-	-	4	\$500	\$50	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	4	\$300	\$25	12
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	N/A	-	-	-	-	-	-	-
7.02	Energy Star Rated Office Equipment	Replace the existing non-rated office equipment with new Energy Star rated equipment at the end of service life.	-	-	-	5	TBD	TBD	TBD
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5



Site: Waste Water Treatment Plant

Address: 73 Orde Street
Minden, Ontario

Area of Building (Sq.ft.): 2415

Primary Use: Sewage Treatment Facility

Primary Heating System: Electric Baseboard and Wall Mounted Units

Air Conditioning: Split Wall Unit

Percent (%) Change (2011-2016) GHG Emissions (kg): -83%

Percent (%) Change (2011-2016) Energy Intensity (eWh/HDD/sqft): -7%

Percent (%) Change (2011-2016) Energy Intensity (ekWh/ML): -75%

Table 2-19
Energy Conservation & Demand Management Measure Summary
Municipal Energy Conservation & Demand Management Plan (2019)
Township of Minden Hills
173.19.002

Item	Measure Summary		Past Measures (2011 - 2017)			Current & Proposed Measures (2018 - 2023)			
	Type	Description	Priority	Completed Status Y/N (Year)	Interpreted Benefit	Priority	Estimated Capital	Savings (Annual)	Simple ROI (Years)
1.0 Exterior Grounds									
1.01	Exterior Lighting	Update existing LED outdoor lighting to have programmable controls.	3	N	Minimal improvement	3	\$1,500	\$160	9
2.0 Building Envelope									
2.01	Windows	Replace existing windows in the building to meet energy efficient fenestration requirements.	3	Y (2017)	Moderate improvement	-	-	-	-
2.02	Doors	Replace the existing person doors to meet the new energy efficiency requirements.	3	Y (2017)	Moderate improvement	-	-	-	-
2.03	Overhead Doors (As Applicable)	N/A	-	-	-	-	-	-	-
2.04	Insulation	N/A	-	-	-	-	-	-	-
2.05	External Service Penetrations	N/A	-	-	-	-	-	-	-
2.06	Building Envelope Integrity	Repair damage to building envelope/structure that could have an adverse affect on energy consumption.	-	-	-	3	\$500	\$50	10
2.07	Exterior Cladding	N/A	-	-	-	-	-	-	-
3.0 Heating, Ventilation, Air Conditioning (HVAC) & Domestic Hot Water									
3.01	Heating & Cooling System	Replace electric baseboard heater units with new units with controls.	-	-	-	2	\$2,500	\$500	5
3.02	Ventilation System	N/A	-	-	-	-	-	-	-
3.03	Duct Network	Insulate and/or seal existing HVAC ductwork to mitigate heating/cooling losses.	-	-	-	2	\$500	\$100	5
3.04	HVAC Controls	Install programmable thermostats to control the indoor air temperature and setback temperatures when the building is unoccupied.	3	N	Minimal improvement	2	\$500	\$500	1
3.05	Domestic Hot Water System	Install a programmable timer on the domestic hot water system.	2	N	Minimal improvement	2	\$150	\$150	1
4.0 Electrical									
4.01	Energy Efficient Lighting System	Replace the existing lighting system with an energy-efficient LED lighting system.	2	Y (In Progress)	Moderate improvement	2	\$500	\$200	3
4.02	Lighting Controls	Replace existing with occupancy-activated lighting controls.	3	N	Minimal improvement	2	\$1,200	\$210	6
4.03	Emergency Exit Signs	Install energy efficient, photo luminescent emergency exit signs.	-	-	-	1	\$750	\$90	8
4.04	Pumps	Install Variable Frequency Drive (VFD) equipment to improve the efficiency of the system.	2	Y (2018)	Substantial improvement	-	-	-	-
4.05	Monitoring and Targeting System	Install a targeting system to identify the proper energy consumption levels for the building.	2	Y (2017)	Substantial improvement	-	-	-	-
5.0 Renewable Energy									
5.01	Renewable Energy - Solar PV	Consider ground-mount or roof-mounted solar PV systems as a potential source of renewable energy to the building.	-	-	-	-	-	-	-
5.02	Renewal Energy Heating & Cooling - Ground Source or Air Source Heat Pump Technology	Consider implementing ground source and/or air source heat pump heating/cooling systems with next heating/cooling system replacement.	-	Y	Moderate improvement	-	-	-	-
5.03	Renewable Energy - Solar Thermal Air	Consider solar air systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
5.04	Renewable Energy - Solar Thermal Water	Consider solar water systems as a potential use of renewable energy to the building.	-	-	-	-	-	-	-
6.0 Water Conservation									
6.01	Low-Flow Toilets	At the end of an existing toilet's service life, replace with low-flow type.	4	N	Minimal improvement	3	\$500	\$50	10
6.02	Low-Flow Faucets	Install metered low-flow faucets for the hot & cold water services. Faucets are to have an adjustable timing sequence.	-	-	-	5	\$300	\$25	12
6.03	Automatic Equipment	N/A	-	-	-	-	-	-	-
7.0 Energy Efficient Appliances / Equipment									
7.01	Energy Star Rated Appliances	Replace the existing non-rated appliances with new Energy Star rated appliances at the end of service life.	-	Y (In Progress)	Minimal improvement	4	TBD	TBD	TBD
7.02	Energy Star Rated Office Equipment	Replace the existing non-rated office equipment with new Energy Star rated equipment at the end of service life.	-	Y (In Progress)	Minimal improvement	4	TBD	TBD	TBD
8.0 Training & Awareness									
8.01	Staff Training	Staff/Employees have been made aware of the goals, objectives, and benefits of the Municipality's energy conservation and demand management planning and associated measures.	-	-	-	1	\$1,000	\$200	5

Appendix A



ONTARIO REGULATION 507/18

made under the

ELECTRICITY ACT, 1998

Made: December 12, 2018

Filed: December 14, 2018

Published on e-Laws: December 14, 2018

Printed in *The Ontario Gazette*: December 29, 2018

BROADER PUBLIC SECTOR: ENERGY REPORTING AND CONSERVATION AND DEMAND MANAGEMENT PLANS

Definitions

1. In this Regulation,

“municipal service board” means,

- (a) a municipal service board or joint municipal service board established or continued under the *Municipal Act, 2001*,
- (b) a city board or joint city board established or continued under the *City of Toronto Act, 2006*, or
- (c) a joint board established in accordance with a transfer order made under the *Municipal Water and Sewage Transfer Act, 1997*; (“commission de services municipaux”)

“post-secondary educational institution” means a university in Ontario, a college of applied arts and technology in Ontario or another post-secondary educational institution in Ontario, if the university, college or institution receives an annual operating grant; (“établissement d’enseignement postsecondaire”)

“public hospital” means,

- (a) a hospital within the meaning of the *Public Hospitals Act*, or
- (b) the University of Ottawa Heart Institute/Institut de cardiologie de l’Université d’Ottawa; (“hôpital public”)

“school board” means a board within the meaning of the *Education Act*. (“conseil scolaire”)

Application

2. Sections 4, 5 and 6 apply only to public agencies prescribed by section 3.

Public agencies

3. The following are prescribed as public agencies for the purposes of sections 25.35.2 and 25.35.3 of the Act:

1. Every municipality.
2. Every municipal service board.
3. Every post-secondary educational institution.
4. Every public hospital.
5. Every school board.

Energy conservation and demand management plans

4. (1) A public agency shall prepare, publish, make available to the public and implement energy conservation and demand management plans or joint plans in accordance with section 25.35.2 of the Act and with this Regulation.

(2) An energy conservation and demand management plan is composed of two parts as follows:

1. A summary of the public agency’s annual energy consumption and greenhouse gas emissions for its operations.
2. A description of previous, current and proposed measures for conserving and otherwise reducing the amount of energy consumed by the public agency’s operations and for managing the public agency’s demand for energy, including a forecast of the expected results of current and proposed measures.

Summary of annual energy consumption and greenhouse gas emissions

5. (1) Subject to subsections (2) and (4), a summary of the public agency’s annual energy consumption and greenhouse gas emissions must include a list of the energy consumption and greenhouse gas emissions for the year with respect to each of the public agency’s operations that are set out in Table 1 of this Regulation for the type of public agency to which the public agency belongs and that are conducted in buildings or facilities the public agency owns or leases that,

- (a) are heated or cooled and in respect of which the public agency is issued the invoices and is responsible for making the payments for the building or facility's energy consumption; or
- (b) are related to the treatment of water or sewage, whether or not the building or facility is heated or cooled, and in respect of which the public agency is issued the invoices and is responsible for making the payments for the building or facility's energy consumption.

(2) If only part of a building or facility where an operation is conducted is heated or cooled, the public agency's summary referred to in subsection (1) must only include energy consumption and greenhouse gas emissions for the part of the building or facility where the operation is conducted that is heated or cooled.

(3) The public agency's summary referred to in subsection (1) must be prepared using the form entitled "Energy Consumption and Greenhouse Gas Emissions Reporting" that is available from the Ministry and must include the following information and calculations for each of the public agency's operations:

1. The address at which the operation is conducted.
2. The type of operation.
3. The total floor area of the indoor space in which the operation is conducted and, in cases where subsection (4) applies, the total indoor floor area of the building or facility in which the operation is conducted.
4. A description of the days and hours in the year during which the operation is conducted and, if the operation is conducted on a seasonal basis, the period or periods during the year when it is conducted.
5. The types of energy purchased for the year and consumed in connection with the operation.
6. The total amount of each type of energy purchased for the year and consumed in connection with the operation.
7. The total amount of greenhouse gas emissions for the year with respect to each type of energy purchased and consumed in connection with the operation.
8. The greenhouse gas emissions and energy consumption for the year from conducting the operation, calculating,
 - i. the annual mega watt hours per mega litre of water treated and distributed, if the operation is a water works,
 - ii. the annual mega watt hours per mega litre of sewage treated and distributed, if the operation is a sewage works, or
 - iii. per unit of floor space of the building or facility in which the operation is conducted, in any other case.

(4) If a public agency conducts, in the same building or facility, more than one operation set out in Table 1 for the type of public agency to which the public agency belongs, it shall allocate the total amount of energy purchased and consumed for the year to the operation that occupies the most indoor floor area in the building or facility, and if more than one operation occupies the same amount of indoor floor area, may allocate the total amount of energy to any one of them.

(5) In preparing its annual Energy Consumption and Greenhouse Gas Emissions Reporting form, a public agency may exclude its energy consumption and greenhouse gas emissions relating to its temporary use of an emergency or back-up generator in order to continue operations.

(6) On or before July 1 in each year, every public agency shall submit to the Minister, publish on its website and intranet site, if it has either or both, and make available to the public in printed form at its head office the public agency's Energy Consumption and Greenhouse Gas Emissions Reporting form for operations conducted in the year following the year to which the last annual form related.

(7) The following information, if applicable, must also be submitted, published and made available to the public with every Energy Consumption and Greenhouse Gas Emissions Reporting form:

1. If the operation is a school operated by a school board,
 - i. the number of classrooms in temporary accommodations at the school during the year, and
 - ii. whether there is an indoor swimming pool in the school.
2. If the public agency is a public hospital, whether a facility operated by the public hospital is a chronic or acute care facility, or both.

Energy conservation and demand management measures

6. (1) Every public agency shall publish on its website and intranet site, if it has either or both, and make available to the public in printed form at its head office,

- (a) the information referred to in subsection 25.35.2 (3) of the Act with respect to each of the public agency's operations set out in Table 1 of this Regulation for the type of public agency to which the public agency belongs;

- (b) the information referred to in paragraph 2 of subsection 4 (2) of this Regulation with respect to each of the public agency’s operations set out in Table 1 of this Regulation for the type of public agency to which the public agency belongs; and
- (c) the following information:
 - (i) information on the public agency’s annual energy consumption during the last year for which complete information is available for a full year,
 - (ii) the public agency’s goals and objectives for conserving and otherwise reducing energy consumption and managing its demand for energy,
 - (iii) the public agency’s proposed measures under its energy conservation and demand management plan,
 - (iv) cost and saving estimates for its proposed measures,
 - (v) a description of any renewable energy generation facility operated by the public agency and the amount of energy produced on an annual basis by the facility,
 - (vi) a description of,
 - (A) the ground source energy harnessed, if any, by ground source heat pump technology operated by the public agency,
 - (B) the solar energy harnessed, if any, by thermal air technology or thermal water technology operated by the public agency, and
 - (C) the proposed plan, if any, to operate heat pump technology, thermal air technology or thermal water technology in the future,
 - (vii) the estimated length of time the public agency’s energy conservation and demand management measures will be in place, and
 - (viii) confirmation that the energy conservation and demand management plan has been approved by the public agency’s senior management.

(2) In addition to publishing and making available the required information with respect to the operations mentioned in clauses (1) (a) and (b), a public agency may also publish information with respect to any other operation that it conducts.

(3) On or before July 1, 2019 and on or before every fifth anniversary thereafter, every public agency shall publish on its website and intranet site, if it has either or both, and make available to the public in printed form at its head office all of the information that is required to be published and made available under subsection (1), the Energy Consumption and Greenhouse Gas Emissions Reporting form that is required to be submitted and published on or before July 1 of that year and the following information:

1. A description of current and proposed measures for conserving and otherwise reducing energy consumption and managing its demand for energy.
2. A revised forecast of the expected results of the current and proposed measures.
3. A report of the actual results achieved.
4. A description of any proposed changes to be made to assist the public agency in reaching any targets it has established or forecasts it has made.

Commencement

7. This Regulation comes into force on the later of the day section 2 of the *Green Energy Repeal Act, 2018* comes into force and the day this Regulation is filed.

TABLE 1

Column 1 Item	Column 2 Type of public agency	Column 3 Operation
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1.	Municipality	<ol style="list-style-type: none"> 1. Administrative offices and related facilities, including municipal council chambers. 2. Public libraries. 3. Cultural facilities, indoor recreational facilities and community centres, including art galleries, performing arts facilities, auditoriums, indoor sports arenas, indoor ice rinks, indoor swimming pools, gyms and indoor courts for playing tennis, basketball or other sports. 4. Ambulance stations and associated offices and facilities. 5. Fire stations and associated offices and facilities. 6. Police stations and associated offices and facilities. 7. Storage facilities where equipment or vehicles are maintained, repaired or stored. 8. Buildings or facilities related to the treatment of water or sewage. 9. Parking garages.
2.	Municipal service board	<ol style="list-style-type: none"> 1. Buildings or facilities related to the treatment of water or sewage.
3.	Post-secondary educational institution	<ol style="list-style-type: none"> 1. Administrative offices and related facilities. 2. Classrooms and related facilities. 3. Laboratories. 4. Student residences that have more than three storeys or a building area of more than 600 square metres. 5. Student recreational facilities and athletic facilities. 6. Libraries. 7. Parking garages.
4.	School board	<ol style="list-style-type: none"> 1. Schools. 2. Administrative offices and related facilities. 3. Parking garages.
5.	Public hospital	<ol style="list-style-type: none"> 1. Facilities used for hospital purposes. 2. Administrative offices and related facilities.

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Appendix B



Statement of Service Conditions and Limitations

Provision of Services and Payment

Upon documented acceptance of Greenview's proposed services, costs and associated terms by the client, Greenview may commence work on the proposed services directly. Upon retention of Greenview's services related to this project, the client agrees to remit payment for the services rendered for the specified period within (30) days of receipt as invoiced by Greenview on a typical monthly basis, unless otherwise arranged between the client and Greenview. In the event of non-payment by the client, Greenview reserves the right, without external influence or expense, to discontinue services and retain any documentation, data, reports, or other project information until such time as payment is received by Greenview.

Warranty, Limitations, and Reliance

Greenview relies on background and historical information from the client to determine the appropriate scope of services to meet the client's objectives, in accordance with applicable legislation, guidelines, industry practices, and accepted methodologies.

Greenview provides its services under the specific terms and conditions of a specific proposal (and where necessary formal contract), in accordance with the above requirements and the *Limitations Act 2002*, as amended, only.

The hypotheses, results, conclusions, and recommendations presented in documentation authored by Greenview are founded on the information provided by the client to Greenview in preparation for the work. Facts, conditions, and circumstances discovered by Greenview during the performance of the work requested by the client are assumed by Greenview to be part of preparatory information provided by the client as part of the proposal stage of the project. Greenview assumes that, until notified or discovered otherwise, that the information provided by, or obtained by Greenview from, the client is factual, accurate, and represents a true depiction of the circumstances that exist related to the time of the work.

Greenview relies on its clients to inform Greenview if there are changes to any related information to the work. Greenview does not review, analyze or attempt to verify the accuracy or completeness of the information or materials provided, or circumstances encountered, other than in accordance with applicable accepted industry practice. Greenview will not be responsible for matters arising from incomplete, incorrect or misleading information or from facts or circumstances that are not fully disclosed to or that are concealed from Greenview during the period that services, work, or documentation preparation was performed by Greenview.

Facts, conditions, information and circumstances may vary with time and locations and Greenview's work is based on a review of such matters as they existed at the particular time and location indicated in its documentation. No assurance is made by Greenview that the facts, conditions, information, circumstances or any underlying assumptions made by Greenview in connection with the work performed will not change after the work is completed and documentation is submitted. If any such changes occur or additional information is obtained, Greenview should be advised and requested to consider if the changes or additional information affect its findings or results.

When preparing documentation, Greenview considers applicable legislation, regulations, governmental guidelines and policies to the extent they are within its knowledge, but Greenview is not

qualified to advise with respect to legal matters. The presentation of information regarding applicable legislation, regulations, not intended to and should not be interpreted as constituting a legal opinion concerning the work completed or conditions outlined in a report. All legal matters should be reviewed and considered by an appropriately qualified legal practitioner.

Greenview's services, work and reports are provided solely for the exclusive use of the client which has retained the services of Greenview and to which its reports are addressed. Greenview is not responsible for the use of its services, work or reports by any other party, or for the reliance on, or for any decision which is made by any party using the services or work performed by or a report prepared by Greenview without Greenview's express written consent. Any party that uses, relies on, or makes a decision based on services or work performed by Greenview or a report prepared by Greenview without Greenview's express written consent, does so at its own risk. Except as set out herein, Greenview specifically disclaims any liability or responsibility to any third party for any loss, damage, expense, fine, penalty or other such thing which may arise or result from the use of, reliance on or decision based on any information, recommendation or other matter arising from the services, work or reports provided by Greenview.

Site Reviews and Assessments

A site assessment is created using data and information collected during the investigation of a site and based on conditions encountered at the time and particular locations at which fieldwork is conducted. The information, sample results and data collected represent the conditions only at the specific times at which and at those specific locations from which the information, samples and data were obtained and the information, sample results and data may vary at other locations and times. To the extent that Greenview's work or report considers any locations or times other than those from which information, sample results and data were specifically received, the work or report is based on a reasonable extrapolation from such information, sample results and data but the actual conditions encountered may vary from those based on extrapolations.

Only conditions, and substances, at the site and locations chosen for study by the client are evaluated; no adjacent or other properties are evaluated unless specifically requested by the client. Any physical or other aspects of the site that were not chosen for study by the client, or any other matter not specifically addressed in a report prepared by Greenview, are beyond the scope of the work performed by Greenview and such matters have not been investigated or addressed.

Confidentiality

Greenview provides proposals, reports, assessments, designs, and any other work for the sole party identified as the client or potential client in the case of proposals.

For proposals specifically, the information contained therein is confidential, proprietary information, and shall not be reproduced or disclosed to any other party than to that of the addressee of the original proposal submission, without prior written permission of Greenview.